

## HOW TO FILL UP THE ONLINE APPLICATION FORM

### 1.0 Full Name of Applicant (Mandatory Field)

Enter the full name of the applicant in the adjacent boxes. For example,

Mohan	Kumar	Gogoi
Pallabi		Gogoi

### 2.0 Gender (Mandatory Field)

Tick any one of male/female/other button as applicable.

### 3.0 Mobile No. (Mandatory Field)

Enter 10 digit mobile no. of the applicant. Do not add prefix “0” or “+91” to the mobile no.

### 4.0 E-Mail ID (Mandatory Field)

Enter the E-Mail ID of the applicant.

### 5.0 Father’s Name of Applicant (Mandatory Field)

Enter the full name of the father of the applicant. For example,

Mr.	Ajit	Kumar	Gogoi
Lt.	Ajit		Gogoi



First Name *	Middle Name	Last Name *	
FIRST NAME	MIDDLE NAME	LAST NAME	
Confirm First Name *	Confirm Middle Name	Confirm Last Name *	
CONFIRM FIRST NAME	CONFIRM MIDDLE NAME	CONFIRM LAST NAME	
Applicant Full Name *	Gender *	Mobile No *	
FULL NAME	<input type="radio"/> Male <input type="radio"/> Female <input type="radio"/> Other	MOBILE NUMBER	
Confirm Mobile No *	Email Address *	Event *	
MOBILE	Email	FOR HIRING THE SERVICES OF BRAND NEW MARU	
Prefix *	Father's First Name *	Father's Middle Name	Father's Last Name *
MR.	FATHERS FIRST NAME	FATHERS MIDDLE NAME	FATHERS LAST NAME
<input type="button" value="Submit"/>			

**6.0 Next Page:** Click on

**Submit**

To go to the next page of the application form.

**7.0 User ID & Password:**

On submission of above basic information through online, OTP will be sent to your registered mobile number or registered e-mail ID and the next page will be opened. Please enter the OTP in the provided field.

Click on

**Verify user**

To go to next page.

**8.0 Setting of Password:**

Please create your own password. The password should be of at least 6 characters long and should contain at least one number, one letter e.g Abdc12345. Please note that the password is Case Sensitive.

Click on

**Submit**

## Set Password

Home / Set Password

Congratulations, your account has been verified. Please set the password. ✕

<b>Username*</b> <input type="text" value="karishmadoley@gmail.com"/>	<b>Password*</b> <input type="text" value="Enter password"/>	<b>Confirm Password*</b> <input type="text" value="Enter confirm password"/>
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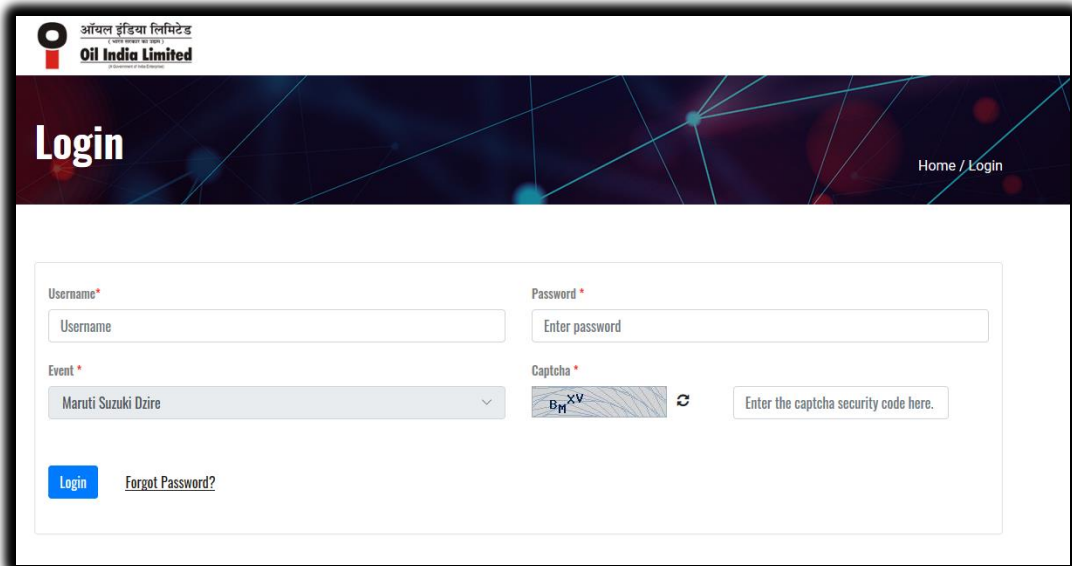
(The password must contain at least one number, one letter and at least 6 or more characters)

### 9.0 **Log In:**

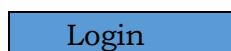
The Log in details will be sent to your registered Mobile Number & e-mail ID. Pl. enter username (the registered e-mail ID is your username), Password (that you have created) and the CAPTCHA in their respective fields.

### 10.0 **Forgot Password:**

If you have forgot your Password, you can generate new password by clicking on **“Forgot Password”** button in this page. The new Password will be sent to your registered Mobile Number & e-mail ID.



Click on



### 11.0 **Employment Exchange Card Number (Mandatory Field)**

Enter the Employment Exchange Card No. as mentioned in your Exchange Card. For example: **W-1710/20**.

### 12.0 **Card Issued from (Exchange) (Mandatory Field)**

Select an Employment Exchange from the dropdown list from where your Employment Exchange Card is issued. No applicant having employment exchange card issued by any Employment Exchanges other than the 11 mentioned in the list will be allowed to participate in the tender.

**13.0 Validity of the Card (Date) (Mandatory Field)**

Enter the validity of the Employment Exchange Card. Please note that the employment exchange card must be valid at least up to the original closing date of receipt of Application.

**14.0 Do you have a Aadhar Card: (Mandatory Field)**

Tick the “Yes” or “No” option as applicable. If “Yes”, please enter the **12** digit Aadhaar card No. as mentioned in your Aadhaar Card. If “No”, please enter the **14** digit Aadhaar Enrolment No. as mentioned in your Aadhaar Enrolment Copy.

**15.0 Uploading of Documents: (Mandatory Fields)**

(i) Please upload scan copy of Employment Exchange Card. Only .jpeg & .jpg file can be uploaded & the image size should be between 100 KB to maximum 2 MB.

(ii) Please upload scan copy of Aadhaar Card. Only .jpeg & .jpg file can be uploaded & the image size should be between 100 KB to maximum 2 MB.

Or

Please upload scan copy of Aadhaar Enrolment. Only .jpeg & .jpg file can be uploaded & the image size should be between 100 KB to maximum 2 MB.

(iii) Please upload a Scan Copy of the recent passport size photograph of the applicant. Only .jpeg & .jpg file can be uploaded & the image size should be between 40 kb to 200 kb.

(iv) Please upload a Scan Copy of the signature of the applicant. Only .jpeg & .jpg file can be uploaded & the image size should be between 10 kb to 50 kb.

## Event Hiring the services of brand new SML ISUZU Prestige GS 3335MM DUAL CABIN PICKUP TRUCK BSVI or equivalent model For Oil India Limited-Assam

Home / Event Hiring The Services Of Brand New SML ISUZU Prestige GS 3335MM DUAL CABIN PICKUP TRUCK BSVI Or Equivalent Model For Oil India Limited-Assam

**Step 1** Step 2

Employment exchange card no \*

Employment Exchange Card scan image \*  
 NO FILE CHOSEN  
(File size should be 100KB to 2MB. File format supported - JPEG,JPG)

Card Issued From (Exchange) \*

Validity of card \*

Do you have a Aadhaar Card? \*  Yes  No

Aadhaar Card Number \*

Upload Aadhaar Card Copy \*  
 No file chosen  
(File size should be in 200kb to 2MB. File format supported - JPG,JPEG)

Scan Photograph of the Applicant \*  
 No file chosen  
(File size should be in 40kb to 200kb . File format supported - JPG,JPEG)

Scan Signature of the Applicant \*  
 NO FILE CHOSEN  
(File size should be in 10kb to 50kb . File format supported - JPG,JPEG)

Click on  to save the Draft application.

**OR**

To go to the next page of the application form. Click on

### 16.0 Date of Birth **(Mandatory Field)**

Enter the date of birth of the applicant. Applicants having completed 18 years on the date of filling of the form will only be allowed to participate in the Tender.

### 17.0 PAN No.

Enter the PAN No. of the applicant, if available.

### 18.0 Address of Applicant **(Mandatory Field)**

#### a. Address Line1 **(Mandatory Field)**

Enter the address for correspondence of the applicant.

#### b. Address Line2

Enter the address for correspondence of the applicant.

**c. City/Town/Village (Mandatory Field)**

Enter the City/Town.

**d. Post Office (Mandatory Field)**

Enter the name of the Post Office.

**e. Police Station (Mandatory Field)**

Enter the name of the Police Station.

**f. State (Mandatory Field)**

Enter the name of the State.

**g. Pin code(Mandatory Field)**

Enter the postal pin code.

**18. Whether you have OIL Vendor Code (Mandatory Field)**

Tick the “Yes” or “No” option as applicable. If the “Yes” option is chosen i.e. vendor code of the applicant is already available, then enter the 6 digit vendor code.

**19.0 Whether working in Central Govt./State Govt./PSU (Mandatory Field)**

Tick the “Yes” or “No” option as applicable. Applicants who are falling under the “Yes” option i.e. working in any of the above mentioned organizations are not eligible to participate in the tender.

**20.0 Whether dependent of any OIL employee in Service (Mandatory Field)**

Tick the “Yes” or “No” option as applicable. Applicants who are falling under the “Yes” option i.e. are dependent of employees who are working in OIL can also apply. However, such applicants are to submit a declaration jointly with the employee in the form of an affidavit in this regard and confirm thereby to produce a Certificate from the ER/Personnel Department that his/her name is deleted from the dependent list or his/her name is not in the dependent list before issuance of LOA. Pl. refer Tender for details.

**21.0 Landline No:** Please enter land line number, if available.

**22.0 Self Declaration:**

There are few declaration which are to be confirmed/accepted by the applicants to enable themselves proceed further. Please check on the boxes, confirming the correctness/acceptance of the same and Click on

[Preview & Submit](#)

to see the preview of your application form. All the details as entered and the documents as uploaded by you will appear in this page. Please check for

correctness of the information provided by you and if needed click on

[Previous](#)

to make corrections, if any.



Step 1 **Step 2**

Date of birth \*  PAN No

Address Line1 \*  Address Line2

City / Town / Village \*  Post Office \*

Police Station \*  State \*

Pincode \*  Whether you have OIL Vender Code \*  Yes  No

If yes, Enter OIL Vender Code \*  Whether working in Central / State Gov. / PSU \*  Yes  No

Whether dependent of any OIL employee in service \*  Yes  No Landline No

**Self Declaration :**

- 1. The information furnished by me in this format and enclosures are true and correct and I am solely responsible for their accuracy. In case any information provided by me is found to be false, my application is liable to be rejected and contract awarded to me, if any, will be terminated and OIL will be at liberty to initiate action as deemed fit against me.
- 2. I also confirm that I have not submitted any other application in my name other than this application against this tender and if found violating of the same, then all my applications will be rejected and I shall have no claim whatsoever against the Company in this regards.
- 3. Further I hereby confirm my acceptance to all the rates terms and conditions of the Tender. I also confirm my acceptance to all the clauses of the Integrity pact (Appendix-I of the tender document). The Integrity pact duly signed by me will be submitted to you on receipt of your advice.

[Previous](#) [Save As Draft](#) [Preview & Submit](#)

**23.0 Final Submission:** If all the details as entered and the documents as uploaded by you are found to be OK then Click on


[Final Submit](#)

Or you can click on SAVE AS DRAFT option and login again at any time on or before the closing date of receipt of application to edit and final submit.

## Event Hiring the services of brand new SML ISUZU Prestige GS 3335MM DUAL CABIN PICKUP TRUCK BSVI or equivalent model For Oil India Limited-Assam

Home / Event Hiring The Services Of Brand New SML ISUZU Prestige GS 3335MM DUAL CABIN PICKUP TRUCK BSVI Or Equivalent Model For Oil India Limited-Assam

Application saved as draft successfully.!!

Application No	
Description of Service	Hiring the services of brand new SML ISUZU Prestige GS 3335MM DUAL CABIN PICKUP TRUCK BSVI or equivalent model Dual Cabin Pickup Truck having BS-VI or applicable Emission norms.
Tender No	DCXXXXP25
Applicant Photo	
Full Name of Applicant	[REDACTED]
Gender	FEMALE
Father's Name of Applicant	[REDACTED]
Employment exchange card no	W-1710/20
Card Issued From (Exchange)	DISTRICT EMPLOYMENT EXCHANGE, SIVASAGAR
Validity of card	06-07-2021
Date of Birth	02-07-2003
PAN Number	[REDACTED]
Address Line 1	DULIAJAN
Address Line 2	DULIAJAN
City / Town / Village	DULIAJAN
Post Office	DULIAJAN
Police Station	DULIAJAN
State	ASSAM
Pincode	786602
Whether you have OIL Vendor code	NO
Whether working in Central Govt. / State Govt. / PSU	NO
Whether dependent of any OIL employee in service	NO
Mobile No	[REDACTED]
Email	[REDACTED]
STD code	
Land Line	
Employment Exchange Card scan image	View
Signature	View
Aadhar Card Number	465656546565
Aadhar Card File	View

[Previous](#) [Save as Draft](#) [Final Submit](#)

**Pl. note that after final submission, no changes can be made to your application.**



**24.0** Application Number: On clicking on the FINAL SUBMIT- you will be directed to the next page where you will find your application number. The application in PDF format can be download from this page. A copy of the application will also be mailed to your registered e-mail ID.

**You have successfully applied to this event.**



**You have successfully applied to this event ...!!  
Printable Application has been mailed to your registered email id.**

Application No. : 000028

You can also download the application [here](#)

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